

# Getting started: Approvals, Registration, Training and Quality Assurance

---

## • Approvals

### *Are you currently delivering or approved to deliver WorkSkills?*

Centres currently offering WorkSkills or with WorkSkills approval will automatically be given qualification approval for the BTEC in STEM Leadership Skills.

### *Have you offered BTEC qualifications before?*

Centres that are approved to offer BTEC qualifications can gain instant qualification approval for STEM via [www.edexcelonline.co.uk](http://www.edexcelonline.co.uk) by selecting *BTEC > Approvals Schools and FE > Multiple Level Qualifications > WorkSkills Entry, 1, 2* you will be given approval for the entire WorkSkills suite of qualifications including STEM.

### *Are you new to BTEC?*

New to BTEC centres should contact their regional office for advice on gaining BTEC approval. Visit [www.edexcel.com/regions](http://www.edexcel.com/regions) to find the number of your regional office.

---

## • Registrations

Once you have gained qualification approval for STEM you can make registrations in the normal way via [www.edexcelonline.co.uk](http://www.edexcelonline.co.uk)

---

## • Quality Assurance

The BTEC STEM Leadership qualifications are internally verified qualifications. the quality assurance process for STEM each centre must have a nominated Lead Internal Verifier in place. The Lead IV has responsibility for ensuring that all student work meets the required standards and level as well as all of the assessment criteria necessary to successfully gain a BTEC in WorkSkills. Visit [www.edexcel.com/iwantto/Pages/lead-iv.aspx](http://www.edexcel.com/iwantto/Pages/lead-iv.aspx) to find out more about the role of the Lead IV.

---

## • Training

As part of the rigorous quality assurance system for the STEM qualifications we provide free Compulsory Induction Training to the nominated Lead IV from each centre. The IV Induction introduces the IV to the quality assurance system.

To find the next available training dates in your area and book your place visit [www.edexcelonline.co.uk](http://www.edexcelonline.co.uk) select 'Centre Induction' from the left hand menu and search for WorkSkills. Please note only approved centres will be able to sign up for IV Induction training.